

# AGENDA

\*REVISED 05-24-2016

## Administration & Rules Committee

Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549

Wednesday, May 25, 2016, Room 112, 8:30 a.m.

### Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Election of Officers
5. Review of Agenda
6. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
7. Approval of the April 27, 2016 Committee meeting minutes
8. Approval of the April 19, 2016 County Board minutes on behalf of the County Board pursuant to Section 3.05 (2)(a) of the Board Rules in order to meet the publication requirement under Sec. 59.14 (2), Stats
9. Approval of the May 10, 2016 County Board meeting minutes
10. Communications
11. Discussion and possible action on resolution allowing the Clerk of Court to contract with the Department of Revenue for debt collection
12. \*Discussion and possible endorsement of county administrator developing a county working group related to Fire/EMS with membership including municipalities, townships and Fire/EMS
13. Discussion and possible action on committee chair meeting
14. Discussion and possible action on Council of Governments
15. Discussion and possible action on Wisconsin Counties Association (WCA) annual meeting resolution deadline
16. Discussion and possible action on resolutions, letters or reports from other governmental agencies
17. Discussion and possible action on Task Force assignments – County Board Committee and work flow process
18. Financial Reports (April)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
19. County Administrator's monthly report
20. Discussion and possible action on tentative future meeting schedule and agenda items (June 29, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
21. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.